

**REBECCA ADVENTURE TRAVEL** is an innovative tour operator, focused on authentic trips in Latin America with its HQ in Cumbayá, Quito-Ecuador.

### **JOB DESCRIPTION DESTINATION EXPERT - COLOMBIA**

As a Destination Expert for Colombia, you are mainly responsible for the communication with prospects and guests and being in charge of the sales and organization of our tours in Colombia. This is a full-time position, based 4 days in our Cumbayá office and 1 day working from home.

### **TASKS & RESPONSIBILITIES**

- ❖ Manage requests from both B2B and B2C markets
- ❖ Creation of travel plans, vouchers, and itineraries
- ❖ Continued development of our Colombian products and services
- ❖ Organize all Colombian material for sales team and operational use
- ❖ Work with clients to determine their traveling needs and guide them on the appropriate travel styles according to their respective requirements
- ❖ Meet targets, work with deadlines, and be flexible to travel around Latin America
- ❖ Be available for emergency calls (24/7)

### **NECESSARY SKILLS**

- ❖ Fluent in commercial English and Spanish; both oral and written
- ❖ High communication and writing skills and ability to negotiate effectively
- ❖ Tech savvy, being able to work with various software packages.
- ❖ Excellent sales and interpersonal skills
- ❖ Flexible and adaptive in different situations, with high problem-solving skills
- ❖ In-depth knowledge of Colombia, and other destinations (Ecuador, Peru, Costa Rica, Chile and Argentina)
- ❖ BSc degree in Tourism, Business Administration, or relevant fields

### **THE IDEAL CANDIDATE**

- ❖ Organized, responsive, and focused on details with plenty of positive energy
- ❖ Proactive and enthusiastic about improving conversion
- ❖ Thrives under pressure, meets deadlines and works independently
- ❖ Team player
- ❖ Should have sales work experience in the travel industry for at least 5 years

To apply, please send your CV and motivation letter to [hr@rebeccaadventuretravel.com](mailto:hr@rebeccaadventuretravel.com)